

NOTICE OF AWARD

April 18, 2022

MS. JENNILYN BORJA

Proprietor

LEON CULLEN'S TRADING

1279 M. Yakal St., Bambang Santa Cruz, Manila

Dear Ms. Borja:

We are pleased to inform you that the RFQ No. 2022-03-0210 for "**Supply and Delivery of Office Supplies in Marinduque**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Forty Six Thousand Two Hundred Ninety Pesos and 99/100 Only (Php 246,290.99)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-04-0202 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III

Regional Director

Head of the Procuring Entity

JOEL S. MIJARES

Officer-in-Charge

Special Order No. 5-2472

Conforme:

246,290.99

(Signature over Printed Name of Bidder's Authorized Representative)

LEON CULLEN'S TRADING

Date : _____



Department of Social Welfare and Development

PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

COMMISSION ON AUDIT RECEIVED BY: [Signature]

Supplier: LEON CULLEN'S TRADING
Address: 1279 M. YAKAL ST. BAMBANG, STA. CRUZ, MANILA
TIN:

P.O. No. 2022-04-0202
Date: April 19, 2022
Mode of Procurement: SHOPPING - B

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Pantawid Provincial Operations Office, Capitol Compound, Boac, Marinduque
Date of Delivery: Fifteen (15) Calendar Days upon receipt of Approved Purchase Order
Delivery Term: FOB Destination
Payment Term: 15-30 days upon final inspection

Table with columns: Stock Property No., Unit, Description, Quantity, Unit Cost, Amount. Includes items like BALLPOINT PEN, BATTERY, CALCULATOR, etc. Total amount: 131,005.24.

(Total Amount in Words) TWO HUNDRED FORTY SIX THOUSAND TWO HUNDRED NINETY PESOS AND 99/100 ONLY 246,290.99

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: [Signature] Very truly yours, FERNANDO R. DE VILLA, JR., CESO III
Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
JOEL S. MIJARES Officer-in-Charge Regional Director
Special Order No. [Number]

Fund Cluster: 01-101 Funds Available: 246,290.99
Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section
ORS/BURS No.: 2022-04-1724 Date of the ORS/BURS: 4/25 Amount: 246,290.99



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : LEON CULLEN'S TRADING	P.O. No. : 2022-04-0202
Address : 1279 M. YAKAL ST. BAMBANG, STA. CRUZ, MANILA	Date : April 19, 2022
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

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Date of Delivery : <u>Fifteen (15) Calendar Days upon receipt of Approved Purchase Order</u>	Payment Term : <u>15-30 days upon final inspection</u>

Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies in Marinduque					
34	ream	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm (Legal) - HARDCOPY	183	267.00	48,861.00
35	pack	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose, 100pcs/pack	21	33.00	693.00
36	box	PENCIL, LEAD WITH ERASER, 12 dozens per box - ACURA	5	102.00	510.00
37	piece	PLASTIC ENVELOPE WITH HANDLE (TRANSPARENT),	1	15.00	15.00
38	piece	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	1	165.00	165.00
39	box	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	6	210.00	1,260.00
40	box	RUBBER BAND, 70mm min lay flat length (#18)	1	39.00	39.00
41	piece	RULER, plastic, 450mm (18"), width: 38mm min	7	45.00	315.00
42	piece	32GB Ultra USB 3.0 Flash Drive	1	407.00	407.00
43	piece	SCISSORS, symmetrical, blade length: 65mm, 1 piece in individual plastic	11	24.00	264.00
44	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip - MYGEL	152	22.50	3,420.00
45	piece	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip - MYGEL	60	22.50	1,350.00
46	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip - MYGEL	12	22.50	270.00
47	bottle	STAMP PAD INK, purple or violet, 50ml (min.)	7	54.00	378.00
48	piece	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	8	31.50	252.00
49	piece	STAPLE REMOVER, PLIER-TYPE	5	68.75	343.75
50	box	STAPLE WIRE, STANDARD #35	27	40.50	1,093.50
51	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min, 1 piece in individual box	4	220.00	880.00
52	pack	STICKER PAPER (100 pcs/pack)	4	42.00	168.00
53	piece	TAPE DISPENSER, TABLE TOP	1	112.50	112.50
54	Roll	TAPE, double adhesive, tissue type, 1"x10m	14	15.00	210.00
55	Roll	TAPE, MASKING, width: 24mm (±1mm)	13	42.00	546.00
56	Roll	TAPE, MASKING, width:48mm (+mm)	16	57.00	912.00
57	Roll	TAPE, PACKAGING, width: 48mm (±1mm)	13	68.00	884.00
58	Roll	TAPE, TRANSPARENT, width: 24mm (±1mm)	58	15.00	870.00
59	Roll	TAPE, TRANSPARENT, width: 48mm (±1mm)	7	57.00	399.00
60	roll	TWINE, plastic, one (1) kilo per roll	2	45.00	90.00
61	piece	YELLOW PAD PAPER 10 PAD PER PACK	3	370.00	1,110.00
62	piece	EPSON 005 (black)	83	596.00	49,468.00
*****nothing follows***** page 2 of 2					115,285.75
Approved Budget for the Contract: Php261,492.00 PR No. 2022-03-0210 Purpose: Supply and Delivery of Office Supplies in Marinduque Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words) **TWO HUNDRED FORTY SIX THOUSAND TWO HUNDRED NINETY PESOS AND 99/100 ONLY** **246,290.99**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours, FERNANDO R. DE VILLA, JR., CESO III Signature over Printed Name of Authorized Official JOEL S. MIJARES Officer-in-Charge Special Order No. <u>1352</u> <u>1202</u> Regional Director
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Fund Cluster : <u>01-101</u> Funds Available : <u>246,290.99</u> _____ DANILYN T. GALAN Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section	ORS/BURS No. : <u>2022-04-1254</u> Date of the ORS/BURS: <u>4/25</u> Amount : <u>246,290.99</u>
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